

Name:

Year of Declared Major: 21-22

## FALL

## SPRING

## YEAR 1

CR. SEM. GR.

ACCT 101 (Financial I) <sup>1</sup>	3	_____	_____
BA 151 (Foundations)	3	_____	_____
COMM 111, 235, 237 or 241 <sup>2</sup>	3	_____	_____
Written Comm <sup>3</sup>	3	_____	_____
MATH 105, 121, or 151 <sup>4</sup>	<u>3</u>	_____	_____
	15		

CR. SEM. GR.

ACCT 102 (Financial II) <sup>1</sup>	3	_____	_____
BA 241 (Bus Law I)	3	_____	_____
CIS 110 (Comp Cncpts Bus)	3	_____	_____
Written Comm <sup>3</sup>	3	_____	_____
Elective <sup>6</sup>	<u>3</u>	_____	_____
	15		

## YEAR 2

ACCT 202 (Managerial)	3	_____	_____
ACCT 222 (Comp Acct)	3	_____	_____
ACCT 210 (Income Tax)	3	_____	_____
Major Elective <sup>5</sup>	3	_____	_____
Major Elective <sup>5</sup>	<u>3</u>	_____	_____
	15		

ACCT 225 (Payroll Acct)	3	_____	_____
ACCT 230 (Workppr Prep/Pres)	3	_____	_____
ECON 102 (Macro)	3	_____	_____
Major Elective <sup>5</sup>	3	_____	_____
Major Elective <sup>5</sup>	<u>3</u>	_____	_____
	15		

<sup>1</sup> AAS Accounting students must take the ACCT 101 and ACCT 102 sequence.

<sup>2</sup> Students planning to pursue a BBA degree can maximize transferability of their credits by taking **COMM 111** or **241**.

<sup>3</sup> The AAS Written Communication Skills Requirements can be satisfied with WRTG 111, WRTG 211, WRTG 212, WRTG 213, or WRTG 214. Students planning to pursue a BBA degree can maximize transferability of their credits by taking **WRTG 111** and **WRTG 212**.

<sup>4</sup> Students must complete 3 credits from the GER Quantitative list or MATH A105. These requirements will be fulfilled by completing the AAS Accounting program requirements. MATH A113 and A115 are not applicable to this AAS Accounting major requirement.

<sup>5</sup> Students may choose any course at or above the 100 level in Accounting (ACCT), Business Administration (BA), Computer Information Systems (CIS), Computer Information & Office Systems (CIOS), Economics (ECON), Logistics (LGOP), and Global Logistics (LOG), but may not use more than 6 credit hours from one discipline and may not use ACCT A120.

<sup>6</sup> Any 100-400 level course (any subject), not already applied towards the degree.

Students interested in earning Honors in Accounting can view those requirements in the UAA catalog (<https://catalog.uaa.alaska.edu/undergraduateprograms/cbpp/accounting/aas-accounting/>).

**A minimum of 60 credits is required for this degree, 15 of which must be completed in residence.  
The AAS Accounting major requirements must be completed with a grade of C or better.**

This is a suggested sequence for taking courses and is not intended to take the place of the program requirements listed in the UAA Catalog. Please contact your academic advisor for more information.

UA is an AA/EO employer and educational institution and prohibits illegal discrimination against any individual:  
<http://www.alaska.edu/titleIXcompliance/nondiscrimination/>

## AAS ACCOUNTING

The AAS Accounting degree prepares students for entry-level accounting positions such as bookkeeper, accounts receivable, accounts payable, and payroll clerk; assistant to line and staff accountants; or as paraprofessionals in CPA firms. The program emphasizes understanding the accounting cycle, processes and procedures, as well as generally accepted accounting principles.

Meet with your advisor to learn about the AAS in Accounting and employment options in this field.

### Contact

Accounting and Finance Department  
AAS Program: Professor Stasia Straley at (907) 786-4137 or [scstraley@alaska.edu](mailto:scstraley@alaska.edu)  
Department Chair: Dr. Gökhan Karahan at (907) 786-4132 or [gkarahan@alaska.edu](mailto:gkarahan@alaska.edu)  
or  
The College of Business and Public Policy Student Advising Center (SAC)  
(907) 786-4100 or [sac@alaska.edu](mailto:sac@alaska.edu)

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### Learn and develop your abilities

- Recording and maintaining accounting transactions
- Preparing invoices for billing purposes
- Tracking and making company payments
- Computing time worked
- Calculating wages
- Reconciling accounting documents
- Preparing financial statements
- Using accounting software

### Seek a specific job

- Accounting Assistant
- Bookkeeper
- Billing Specialist
- Accounts Payable Clerk
- Accounts Receivable Clerk
- Auditing Clerk
- Payroll Specialist

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Retrieved from

College of Business and Public Policy - <https://business.uaa.alaska.edu/student-support/planning>  
Alaska Career Information Systems - <https://acpe.alaska.gov/PLANNING/AKCIS>  
O\*Net OnLine - <http://www.onetonline.org/>