

Name:

Year of Declared Major: 14-15

FALL

SPRING

YEAR 1	CR.	SEM.	GR.		CR.	SEM.	GR.
ACCT 101 (Financial I) ¹	3	_____	_____	ACCT 102 (Financial II) ¹	3	_____	_____
BA 151 (Intro to Bus)	3	_____	_____	BA 241 (Bus Law I)	3	_____	_____
COMM 111, 235, 237 or 241 ²	3	_____	_____	CIS 110 (Comp Concepts)	3	_____	_____
ENGL 111 (Written Com)	3	_____	_____	Written Communication ³	3	_____	_____
MATH 105, 107, or 172	3	_____	_____	General Course Req ⁴	3	_____	_____
	15				15		
YEAR 2							
ACCT 202 (Managerial)	3	_____	_____	ACCT 225 (Payroll Acct)	3	_____	_____
ACCT 222 (Intro to Comp Acct)	3	_____	_____	ACCT 230 (Workpaper Prep/Pres)	3	_____	_____
ACCT 210 (Income Tax)	3	_____	_____	ECON 201 (Macro)	3	_____	_____
General Course Req ⁴	3	_____	_____	Major Elective ⁵	3	_____	_____
Major Elective ⁵	3	_____	_____	Major Elective ⁵	3	_____	_____
	15				15		

¹ Students must take the ACCT 101–ACCT 102 sequence.

² Students planning to pursue a BBA degree can maximize transferability of their credits by taking **COMM 111** or **241**.

³ Written Communication Skills Requirement can be satisfied with CIOS 260A, ENGL 211, ENGL 212, ENGL 213, or ENGL 214. Option to take CIOS 260A for the Written Communication Skills Requirement applies to AAS degrees only. Students planning to pursue a baccalaureate degree can maximize transferability of their credits by taking **ENGL 212**.

⁴ General Course Requirements: Choose one or a combination of Humanities, Mathematics, Natural Sciences, or Social Sciences courses. (See UAA General Course Requirement Classification List for eligible courses.) It is recommended that no more than 3 credits in Arts, 6 credits in Humanities, and 7 credits in Natural Sciences be used to fulfill this 6 credit requirement.

Any English course used to satisfy the Humanities requirement must be different from the Written Communications requirement and have a course number higher than ENGL 111.

Students must complete 6 credits selected from Humanities, Mathematics and Natural Sciences, or Social Sciences from the AAS General Course Requirement Classification List, other than BA 151, ECON 201, and MATH 105.

⁵ Students may choose any course at or above the 100 level in Accounting (ACCT), Business Administration (BA), Computer Information Systems (CIS), Computer Information & Office Systems (CIOS), Economics (ECON) and Logistics (LOG), but may not use more than 6 credit hours from one discipline.

Students using CIOS 260A to meet an AAS Written Communication Skills General Course Requirement may not also apply it as an elective course for this major.

Students using an ECON course to meet an AAS General Course Requirement in the Social Sciences discipline may not also apply it as an elective course for this major.

NOTE: A total of 60 credits is required for this degree. **The AAS Accounting major requirements must be completed with a grade of C or better.** Students planning on seeking a BBA degree in the College of Business and Public Policy must complete all business courses with a grade of C or better.

This is a suggested sequence for taking courses and is not intended to take the place of the program requirements listed in the UAA Catalog. Please contact your academic advisor for more information.

UA is an AA/EO employer and educational institution and prohibits illegal discrimination against any individual:
<http://www.alaska.edu/titleIXcompliance/nondiscrimination/>.

AAS ACCOUNTING

The AAS Accounting degree prepares students for entry-level accounting positions such as bookkeeper, accounts receivable, accounts payable, and payroll clerk; assistant to line and staff accountants; or as paraprofessionals in CPA firms. The program emphasizes understanding the accounting cycle, processes and procedures, as well as generally accepted accounting principles.

Meet with your advisor to learn about the AAS in Accounting and employment options in this field.

Contact

Accounting and Finance Department Chair
Dr. Patrick Fort at (907) 786-4138 or cpfort@uaa.alaska.edu
or
The College of Business and Public Policy Student Advising Center (SAC)
(907) 786-4100 or sac@uaa.alaska.edu

Learn and develop your abilities

- Recording and maintaining accounting transactions
- Preparing invoices for billing purposes
- Tracking and making company payments
- Computing time worked
- Calculating wages
- Reconciling accounting documents
- Preparing financial statements
- Using accounting software

Seek a specific job

- Accounting Assistant
- Bookkeeper
- Billing Specialist
- Accounts Payable Clerk
- Accounts Receivable Clerk
- Auditing Clerk
- Payroll Specialist

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College of Business and Public Policy - <http://www.uaa.alaska.edu/cbpp/academics/accounting/index.cfm>
Alaska Career Information Systems - https://acpe.alaska.gov/STUDENT-PARENT/College_Career/AKCIS
O*Net OnLine - <http://www.onetonline.org/>